

Section 1 Programme & CSO overview

1.1 Programme submission reference	UNICEF Office	Guyana	
	Programme Title	Child Protection	
	Submission date	8 June 2015	
1.2 Organization information	Organization Name	Help and Shelter Inc.	
	Acronym	H&S Inc.	
	Name of CSO Authorized Official	Josephine Whitehead	
	Title of Authorized Official	Director	
	Email of Authorized Official	j.whitehead@cameronandshepherd.com	
	Phone of Authorized Official	(592)-225-4731, 227-8353	
	Name of Progr. Focal Point	Colin Marks	
	Title	Project Coordinator	
	Email	niloc113@yahoo.com	
	Telephone	(592)-225-4731, 227-8353	
1.3 Programme information	Duration	1 year	
	Geographical coverage	Guyana	
	Population focus	Number of beneficiaries / groups 1500 (4 groups)	
1.4 Programme budget	From CSO	0	0
	From UNICEF	GUYD6,793,500	100%
	Total	GUYD6,793,500	

Section 2 Programme description

2.1 Rationale/ justification	Violence against children and women is a national problem and demands several levels of intervention at prevention, treatment and response levels. For instance, the results of the MICS3 (2006) notes that 74% of children aged 2-14 years were subjected to at least one form of psychological or physical punishment and a report of the CPA Guyana (2014) noted that were over 2,000 reports of child abuse alone for the period of 2014. Further, the Committee on the CRC (2014) in its report to Guyana underscored the need to address violence against children. In spite of the above, other official, consolidated national data is largely absent, data generated by H&S, the Childcare and Protection Agency and through the last project intervention notes that within communities, at least half of the population is aware of and experienced violence- whether as a victim (e.g. the use of corporal punishment) or bystander (e.g. domestic violence). For example, through the community- based counselling
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	component, 161 children were provided services, with 61 remaining as current clients of the H&S. Nationally, efforts have been made to ensure that a national plan of action on both the Sexual Offences Act 2010 and the Domestic Violence Act 2006 and the establishment of protocols under the Sexual Offences Act 2010. Regrettably, these documents are still in draft. On other types of violence, corporal punishment still remains legal, Guyana remains at tier 2 on the TIP Watchlist and there is anecdotal evidence that exploitation and neglect are also a major cause for concern. Further, there is an element of "silence" around sexual abuse, which has- in part- hindered the nation from understanding the true scope and magnitude of the issue. In spite of the above, there is scope and willingness to capitalise on work at the community level to "<u>Break the Silence</u>" on violence and especially on child sexual abuse. This is urgently needed and will build on the model and experience of past interventions and the toolkit provided by UNICEF on BTS. This programme is relevant to national priorities since it will seek to provide the needed momentum to continue work on addressing violence and eventually lead to change from the community level to national levels.
2.2 Expected results	The table below defines the programme results framework (results and their link to results defined in the country programme plan; specific indicators, baselines, targets and MOV for each programme output). For child protection, the 2 key results as defined by the country programme action plan with the Government of Guyana (2012-2016) are as follows: 1. Priority issues in child protection are addressed through the development of evidence based plan, legislations, guidelines and M&E systems 2. Enhanced national capacity in the development and implementation of evidence based child protection programmes with attention to areas of disparities The expected results of this agreement contributed to the two Country Programme level results mentioned as above and are: 1. Community based action on VaC through the development and use of protocols 2. Increased in awareness on VAC

Result statement	Performance indicator/s	Baseline	Target	Means of Verification
Community-based action on violence introduced in 4 communities, data from survey and community needs assessment available to assist in the short, medium and long term community based planning Kwanki	- # of community based action plans developed.	Data not available	4 comms.	Community based action plans
	- completion of community based survey	No	Yes	Community Survey Report
	- # of children , women and men accessing basic information on violence	NA	Around 700 persons	Activity report; Reports of survey/assessment

Result statement	Performance indicator/s	Baseline	Target	Means of Verification
	-# of men, women and children working in community-based teams	0	4	Activity report;
Increase knowledge and awareness on child sexual abuse in communities- including how to recognise the possible signs of child sex abuse and incest	# of persons with access to information during sessions # of persons recognising the signs of abuse # of reported child abuse cases through Agencies	Data not available To be updated with the pre-test DK	At least 70% of participants NA	Activity report Results of pre and post testing to recognise the signs of abuse
Community based protocols in place in 4 communities	# of communities accepting protocols. # of service providers using the protocols	Data not available 0	3 agencies	Copy of community based protocols and activity report. Community survey report; Activity Report.

2.3 Gender, Equity and Sustainability	Violence against women and children refers to any act of gender-based violence that results in, or is likely to result in, physical, sexual and psychological harm to women and girls, whether occurring in private or in public. This form of gender-based violence includes sexual violence. Therefore, this proposal takes into consideration violence against girls, boys, women and to some extent men. The programme targets, 4 communities (1 in an interior location) which will seek to address some matters of equity (e.g. location). For Guyana, violence affects children from all ethnic backgrounds and as such no particular equitable considerations (based on ethnicity) are included in this programme. On sustainability, strong, committed partners at every level are critical for the success and the sustainability of any programme. While, there can be no funding commitment on the part of H&S, given the limited funding environment, the involvement of the communities and the development of strong community ownership will be instrumental in ensuring both knowledge transfer and follow-up of community-based action plans. Additionally to aid in the sustainability of the programme, monitoring is set built into the programme including continued community monitoring at the end of the formal activities of the programme. Additionally, the sustainability considerations are addressed through the development of community action plans and the inclusion of a minor programme component for monitoring of the programmes.
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2.4 Partner's contribution	For H&S: The board/management will provide quality assurance and oversight to the programme and partner with the financial focal point to ensure that all disbursements are properly accounted for and kept in line with Harmonised Approach to Cash Transfers¹. The Project Officer will be responsible for coordinating and facilitating all of the activities outlined in the Small Scale Funding Agreement. The M&E Officer, in close collaboration with the Project Officer, will measure progress, discuss challenges and ensure that the project is implemented in line with the set objectives through close partnership with the community facilitators and community mobilisers.
2.5 Other partners involved	Accordingly, the main partners of the project include the government (Ministry of Human Social Protection, Ministry of Education, Ministry of Public Security and the Guyana Police Force) and civil society (religious institutions with the communities and community-based groups operating with the communities- especially those working for/with children and women. This core team- which will be managed through Help and Shelter- will be responsible for ensuring a multi-disciplinary approach/multi-sector approach for the realisation of the project results. No activity in this proposal will be subcontracted to another entity.
2.6 Other considerations	Help and Shelter Inc. remains committed to its principles as per the attached partner declaration form. Monitoring: The Help & Shelter project team will conduct monitoring activities at through filed visits, spot checks with communities and reviewing of core results/timelines- based on the agreed project document. Annual/regular reviews: Reviews will be completed during the joint monitoring visits with UNICEF and other partners. NB: Review of the collaboration may also form part of Annual Review process.
2.7 Additional documentation	<u>Break the Silence</u> Toolkit.

¹ <http://www.undg.org/?P=255>

Section 3: Programme work plan and budget

The table below defines the programme implementation work plan (the specific activities to be undertaken towards achievement of each of the programme outputs; the schedule of implementation; and the planned budget, including the CSO and UNICEF's contributions to the programme).

Result Level	Result/activity	Timeframe (quarters/year(s))				Total (CSO+UNI CEF)	CSO contribution	UNICEF contribution	
		Q2	Q3	Q4	Year2			Cash ¹	Supply
Progr. Output 1:	Community-based action on violence introduced in 4 communities, data from survey and community needs assessment available to assist in the short, medium and long term community based planning Performance indicator(s): - # children, women and men actively participating in the project - completion of community based survey - # of children, women and men accessing basic information on violence - # of children, women and men agreeing to actively work in community based teams - # of sources of community care and support recognised through survey								
Act. 1.1	Organise meeting in 4 communities, targeting at least 1500 persons		x		x			556,000.	
Act. 1.2	Conduct baseline survey and assess community needs		x		x				
Act. 1.3	Establish core community based team on violence against children and women		x		x				
Act. 1.4	Provide results of the survey to the community – including community assessment and refine plan of action		x		x			3,355,000	
Progr. Output 2:	Increase knowledge and awareness on child sexual abuse in communities- including how to recognise the possible signs of child sex abuse and incest					Sub-total output 2	Sub-total output 2	Sub-total output 2	Sub-total output 2

¹ The budget is prepared in the currency of implementation. Most generally, this correspond to the local currency in the country.

Result Level	Result/activity	Timeframe (quarters/year(s))				Total (CSO+UNI/CEF)	CSO contribution	UNICEF contribution	
		Q2	Q3	Q4	Year2			Cash ¹	Supply
	# of community based action plans in place and implemented (based on community needs assessment)								
Act 3.1	Drafting and reviewing of the protocol								
Act 3.1	Monitoring of the use of the protocol								
	Drafting and review of the community based plans								
	Monitoring of the community based plans								
Sub-total for the outputs								3,911,000	1,384,500
Progr. Output 4	Effective and efficient programme management							Sub-total output 4	Sub-total output 4
Act 4.1	Project Officer, M&E Officer, Counsellor and Facilitators. These persons will form the programme management team and with the support of the board lead in the representation, planning, coordination, logistics, admin, finance of the project			x	x				1,557,000
Act 4.2	Operational costs pro-rated to their contribution to the programme (office space, equipment, office supplies, maintenance)			x	x				
Sub-total for programme costs									1,557,500
Total programme document budget									6,793,500

* UNICEF specifies whether subsequent year funding in the programme budget is indicative for planning purposes only. UNICEF Offices can add additional columns for multi-year planning.

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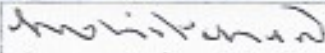
Section 4 Partnership review (To be completed with UNICEF as part of finalization of the programme document)

4.1 Financial management assessment (if applicable) ⁴	Date planned/ completed	Please see attached copy of the financial management assessment	
	Risk rating ⁵	Low	
4.2 Assurance activities planned for the programme duration ⁶	Type	#	Date planned/ frequency
	Programmatic visits	4	A minimum of 4 visits are planned.
	Spot checks		
	Audit ⁷	Yes/No	Not required.
4.3 Other	Partnership review		
4.4 Cash transfer modality(ies)	All funds will be transferred on a quarterly basis as per the requirements of HACT.		
4.5 PRC Ref.# ⁸			

Section 5 Other requirements

5.1 Additional reporting required	In addition to the FACE and ICE forms, copies of the survey reports will be provided to UNICEF.
5.2 Applicable technical specifications or guidance	Guidance will be provided by the community based toolkit and Monitoring and Evaluation Plan on " Break the Silence "
5.3 Supply considerations, if applicable	UNICEF- through the responsible project officer, must give approval before any material is published- in relation to the project.

6 Signatures and date

 JOSEPHINE WHITEHEAD 24/11/15	 M. Flach 23.06.2015
Head of CSO name, signature and date	UNICEF Representative name, signature and date

⁴ As per UNICEF HACT Procedure.

⁵ Ibid, High risk is assumed for an implementing partner requiring a micro assessment until the assessment is completed. If the partner does not require a micro assessment, the risk rating is "non-assessed" unless the financial management checklist is used to determine a risk rating.

⁶ Ibid

⁷ One audit is scheduled during the programme cycle if one or more of the programme documents with the CSO reach a cumulative value of \$500,000 or more.

⁸ Partnership Review Committee Reference number.